

Pivotal Housing Association **Protected** Licence Agreement *Rules and responsibilities at a glance*



This document tells you about your Occupancy Agreement between you and Pivotal Housing Association.

It tells you what you must do and what Pivotal must do.



This is a Protected Licence Agreement, you are protected from Immediate Eviction

This means we must serve you 4-weeks' notice when we want you to leave

You live as one household and share communal spaces

You Must



Keep to the agreement and the house rules.



Occupy your allocated bedroom in a house.

Keep your bedroom clean and tidy.



Share other rooms with people who also live in the house, for example a kitchen, lounge or bathroom.

Live in the house and get along with the other people living there.



Keep shared areas free from clutter and personal possessions



Pay all of your occupancy charges on time.

We will help you make a claim for Housing Benefit and Council Tax benefit.

We can help you to set up a budgeting plan



Accept the support offered by Pivotal Support or our partner care and support provider.



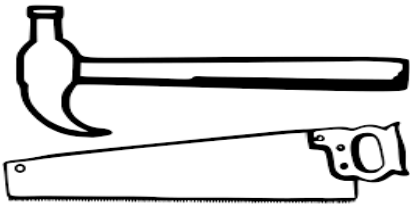
Let us come into your room to;

- ✓ Complete repairs,
- ✓ Complete Health & Safety inspections
- ✓ test and maintain fire prevention systems,
- ✓ test and maintain water outlets and
- ✓ test and maintain gas appliances

We Must



Give you your own keys and let you live in your room.

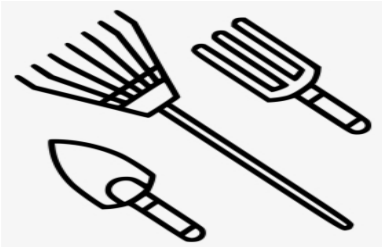


Keep your property in good repair

Make sure your property is safe



Deep clean the communal areas four times a year



Look after the garden

Extra Information



Asking you to leave;

We **must** give you 4-weeks' notice to leave when

- ✓ you have rent arrears and refuse to pay them
- ✓ you refuse support
- ✓ you have broken your occupancy agreement or house rules