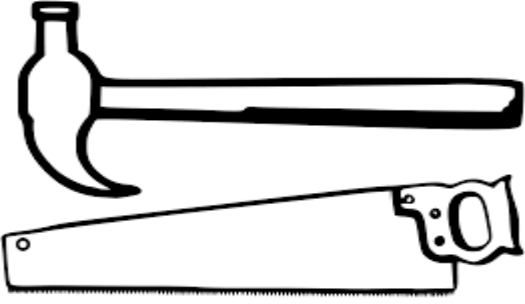


Pivotal Housing Association **Excluded** Licence Agreement Rules and responsibilities at a glance

	<i>This document tells you about the Occupancy Agreement between you and Pivotal Housing Association.</i> <i>It tells you what you must do and what Pivotal must do.</i>
	This is an Excluded Licence Agreement, you are excluded from the protection of eviction. This means you must leave when we tell you to.
You Must	
	Keep to the agreement and the house rules.
	Occupy your allocated bedroom in a house. Keep your bedroom clean and tidy.
	Share other rooms with people who also live in the house, for example a kitchen, lounge or bathroom. Live in the house and get along with the other people living there.

	Keep shared areas free from clutter and personal possessions
	Pay all of your occupancy charges on time. We will help you make a claim for Housing Benefit and Council Tax benefit
	Accept the support offered by Pivotal Support or our partner care and support provider.
	Let us come into your room to; ✓ Complete repairs, ✓ Complete Health & Safety inspections ✓ test and maintain fire prevention systems, ✓ test and maintain water outlets and ✓ test and maintain gas appliances
We Must	
	Give you your own keys and let you live in your room.

	Keep your property in good repair Make sure your property is safe
	Deep clean the communal areas four times a year
	Look after the garden
Extra Information	
	Asking you to leave; We will give you 4-weeks' notice that you must leave when ✓ you have rent arrears ✓ you refuse support ✓ you have broken your occupancy agreement ✓ you have broken the house rules
	Asking you to leave; We will ask you to leave immediately when ✓ you have knowingly assaulted someone ✓ allowed illegal drugs onto the scheme ✓ behaved in a way were others are scared and in fear because of you or your visitors